

Bailey, Carr CPAs, P.C. is a small, established, full-service accounting firm and is currently recruiting an accountant to join its team.

Responsibilities would include, but are not limited to:

- Preparation of individual tax returns
- Preparation of corporate tax returns
- Preparation of partnership tax returns
- Assistance with client write-up analysis
- Assistance with the preparation of compilations, reviews, and audits of financial statements
- Communication with government tax agencies and clients

The ideal candidate will possess:

- 1-2 years of public accounting experience
- Bachelor's degree in accounting (MBA and/or CPA preferred)
- Proficiency in Microsoft Suite products
- Proficiency in QuickBooks
- Experience in above responsibilities preferred (Willing to train)
- Accepts accountability for their efforts
- Ability to work in a deadline atmosphere

Pay: \$45,000-\$57,000 – based on experience

Hours: Full-Time

Benefits: Medical, Dental, 401k, paid vacations and paid holidays

Please e-mail resumes to Alyson Orr at:

Aorr@baileycarrcpa.com